

# Student Manual

1. Register yourself (one time registration) with your basic details.
2. Login using user id and password shared after registration process (through SMS).
3. Apply for scheme you are eligible for (as per the category selected by the student, list of eligible schemes will be shown after they login)
4. Upload all required documents.
5. Submit to School/Institution.

## Registration

### STUDENT REGISTRATION FORM

Student's Name : (*)	FIRST NAME	MIDDLE NAME	SURNAME
Gender : (*)	SELECT	Category : (*)	SELECT
Date of Birth: (DD-MM-YYYY) (*)	DD-MM-YYYY	Aadhar No. (12 digits): (*)	AADHAR NO.
Name in Aadhar Card:	STUDENT'S NAME IN AADHAR CARD		
House No. :(*)	HOUSE NO.	Waddo/ Street :(*)	WADDO / STREET
Village Panchayat/ Municipality :(*)	VILLAGE PANCHAYAT/MUNI	District : (*)	SELECT
Taluka : (*)		Assembly/Constituency : (*)	
City/Town/Village :		Pincode :(*)	PINCODE NUMBER
Mobile Number (10 digits):(*)	MOBILE NO.	Email ID :	EMAIL ID
Password : (*)	ENTER PASSWORD		
Confirm Password:	CONFIRM PASSWORD		

\*\* Password should be 8 to 15 characters long \*\*

Register

## Password Reset

Click on Forget Password button.

### Documents Required Under Various Schemes

Directorate of Tribal Welfare

Directorate of Social Welfare (State Scheme)

Directorate of Social Welfare (Centrally Sponsored)

Directorate of Education

Directorate of skill development and Entrepreneurship

The screenshot shows a login interface with the following elements:

- Header: LOGIN
- Fields: USER ID, Password
- Link: **Forgot Password?** (circled with a red circle and an arrow pointing to it)
- Image: A graphic showing the numbers 6, 5, 1, 7.
- Field: Enter Above Code
- Button: LOGIN
- Footer: Don't Have an Account? [register](#)

New password should be as per the password policy mentioned.

### Reset Password

User ID : (\*)

New Password : (\*)

Confirm Password : (\*)

[Reset Password](#)

Note : Please Follow the Following Password Policy

- Password length should be between 8-12 Character long.
- Password should contain atleast 1 Capital Letter : (A-Z).
- Password should contain atleast 1 Small Letter : (a-z).
- Password should contain atleast 1 Number : (0-9) and
- Password should contain atleast 1 Special Character : \$@!%\*#7&\_

## Check eligibility

Students can view details of all schemes available on portal and check under which scheme they are eligible

GUIDELINES TO APPLY FOR DIFFERENT  
**SCHMES**

**ALL SCHEMES**    DIRECTORATE OF TRIBAL WELFARE    DIRECTORATE OF SOCIAL WELFARE    DIRECTORATE OF EDUCATION

<b>Incentive Scheme</b>	<b>Post Matric Scholarship Scheme for SC and OBC Students</b> (Centrally Sponsored Scheme)	<b>Stipend Scholarship Scheme for SC and OBC Students</b> (Centrally Sponsored Scheme)
<b>Pre Matric Scholarship Scheme for children of Parents/Guardians engaged in unclear or hazardous occupation</b> (Centrally Sponsored Scheme)	<b>Scholarship Scheme for Disabled Student</b> (class 9th till higher education)	<b>Stipend Scheme for Disabled Student</b> (class 1st to 12th)
<b>Gagan Bharari Scheme for SC Students</b>	<b>Gagan Bharari Scheme for OBC(Dhangar) Students</b>	<b>Merit Based Scheme for SC Students</b>
<b>Merit Based Scheme for OBC(Dhangar) Students</b>	<b>Pre Metric Scholarship Scheme for ST Students</b>	<b>Gagan Bharari Scholarship Scheme for ST Students</b>
<b>Merit Based Scholarship Scheme for ST Students</b>	<b>Nursing Scheme for ST Students</b>	<b>Nursing Scheme for SC,OBC,Minority and Disabled Students</b>

Kanya Dhan Scheme

VIEW ALL SCHEMES

## Track your application

Option is available to track status of application using Aadhar number and date of birth.

**TRACK YOUR APPLICATION**

Student Aadhar No. :  Date of Birth :

\*\*--Kindly enter your aadhar number and date of birth to Track Your Application--\*\*

## School/Institution Manual

Registration: Schools/institutes can check whether they are registered on cm scholarship portal or not by checking their UDISE/AISHE code on "List of Registered Schools" page. In case school/institute is not registered, kindly send your UDISE/AISHE Code, School/Institute Name, Principal/HOD Mobile No., School/institute Email ID, Principal/HOD Alternate Mobile No., landline No., District and taluka to [dir-tw.goa@nic.in](mailto:dir-tw.goa@nic.in), [socialwelfaregoa@rediffmail.com](mailto:socialwelfaregoa@rediffmail.com) and [rama.kv@nic.in](mailto:rama.kv@nic.in)

Update Profile: All schools and institutes have to mandatorily update their details and login

User Management -> Update School Profile

UDISE / AISHE Code :(\*)

School/Institute Name :(\*)

**School Details**

School/Institute Address :(\*)

District :  Taluka :

Village :  Pincode :(\*)

Whether Government / Private : (\*)  Whether Rural/Urban :(\*)

School/Institute Medium :(\*)  School/Institute Type :(\*)

School/Institute Category :(\*)  School/Institute Management : (\*)

School/Institute Board :(\*)  Class / Course: (\*)

Establishment Year:  School/Institute Email ID: (\*)

**School Principal**

Principal Name :(\*)  Mobile No. (10 Digits):(\*)

Alternate Mobile No. :  Telephone Number:

# School/Institution level Nodal Officer Registration

Nodal officer at school/institute level can be registered in school/institute login by the principal of school / head of the institute.

Basic details are captured in registration form and required documents has to be uploaded for verification. After registration of nodal officer by school/institute, the registration application goes to Directorate for approval of registration.

Only after approval of Directorate, the nodal officer is registered on the portal.

Thereafter, nodal officer can login using user id and password as entered while registration and carry out verification process of various applications.

**Nodal Officer Registration Form**

Aadhar no. :(*) <input style="width: 100%;" type="text"/>	<b>Documents Required for Registration</b>  <b>1. Aadhar Card Scanned image</b> <b>2. Photograph Scanned image</b> <b>3. ID Card Issued by School Scanned image</b>  <small>Please upload files in jpg/pdf format File size should be less than 100kb</small>  <b>Password Policy:</b> <small>Password should be 8 to 15 characters long</small>  <small>After Successful registration and upload of supporting documents, Nodal Officer can login with Aadhar No. as userid and your password</small>
Name:(*) <input style="width: 100%;" type="text"/>	
Designation:(*) <input style="width: 100%;" type="text"/>	
Date of Birth: DD-MM-YYYY(*) <input style="width: 100%;" type="text"/>	
Date of Retirement:(*) <input style="width: 100%;" type="text"/>	
Email ID : <input style="width: 100%;" type="text"/>	
Mobile No. :(*) <input style="width: 100%;" type="text"/>	
Password:(*) <input style="width: 100%;" type="password"/>	
Confirm Password :(*) <input style="width: 100%;" type="password"/>	
<input type="button" value="Register"/>	

## Upload Supporting Documents for Verification Purpose

Aadhar Card	Photograph	School ID
		